A NEWSLETTER CREATED BY THE UC DAVIS SCHOOL OF LAW CAREER SERVICES OFFICE

July 20, 2017

Fall OCI Tips and Reminders

The fall on-campus interview season is well underway! Don't forget to check your email for important updates, changes and reminders.

In the meantime, make sure your calendar is marked with the following key dates:

Fall OCI sessions:

Session: July 31 - August 4

Location: UC Davis Hyatt Place Hotel

Bid Deadline: July 13

Session:

August 7-8

Location: King Hall Bid Deadline: July 13

Session:

August 28 - September 1 Location: King Hall Bid Deadline: Aug 7

Session:

September 5-8 Location: King Hall Bid Deadline: Aug 15

Off-Campus session:

Session:August 3

Location: Pullman Hotel in Redwood City

Bid Deadline: July 13

Resume Collections:

Session: July Resume Collection

Bid Deadline: July 20

Session:

August Resume Collection Bid Deadline: Aug 24

Questions about how to place a bid, how to manage multiple interviews and/or uploading your documents? Read on for important OCI related tips!

How do I place bids?

Bidding for OCI, Off-Campus and Resume Collections opened June 9th. Before you can place bids, you need to upload documents in your *Documents* section. The *Apply* button will only appear once you have uploaded all the documents an employer is requesting. If



Alumni Directory

Job Search Resources

Symplicity

Career News Archives

Archive of Recorded CSO Presentations

Walk-In Hours:

Formal walk-in hours will resume in the Fall. In the meantime, counselors are available throughout the summer to review materials, discuss strategy and meet inperson.

Call **530.752.6574** or email <u>careerservices@law.ucdavis.edu</u> to schedule an appointment.

an employer has requested a document that you have not uploaded it will say "not selected" in the *Bid/Application Details* area of the posting; once uploaded a drop-down menu will appear. Some employers will ask for *Other Documents*; the other documents requested will be listed in the *Additional Requests* section of the posting.

Is there an advantage to bidding early?

No, but do not wait until the last minute to complete your applications in case you have questions that you did not anticipate about Symplicity or the bidding process. Employers do not have access to student bids during the bidding period. The day after the bidding deadline is when employers receive access to application materials. Although they will have access to your application materials after the bidding deadline, they cannot see when you placed your bid.

Multiple Interviews

Some employers are interviewing for multiple locations. Keep an eye out for a symbol signifying "no multiple interviews" (a triangle with an explanation point inside). For these employers, students can only have one interview and will be considered for all offices or their office preference.

TRANSCRIPTS

Transcript information can be found at the Registrar's <u>Transcript and Enrollment Verification</u> webpage. Enrolled students can download advising or "**Unofficial Transcripts**" in a .pdf format using <u>MyUCDavis</u>. To navigate to the transcript options, follow these steps:

- Log-in to MyUCDavis
- Choose "Academics"
- From the drop-down menu under "Academics" select "Student Record"
- Once on the "Student Record" page, choose the option for "Academics"
- Once on the "Academics" page, there are two options for transcripts, "order and official" and "unofficial" transcripts.
- Select "Unofficial Transcript"

These instructions can be used to request an "Official Transcript" as well. Simply follow the same navigation but select the appropriate option for ordering an "Official Transcript" instead.

Undergrad or Non-Law School Transcripts:

Some employers request an undergraduate or other non-law school transcript as part of your OCI application. You will need to create and upload an unofficial grade sheet onto Symplicity. Select the *Other Document* button in your *Documents* section for uploading non-law school transcripts onto Symplicity. If you have multiple non-law school transcripts you may need to combine them into one unofficial grade sheet before uploading.

OCI Questions:

Please contact Kim Thomas at 530.754.5719 or oci@law.ucdavis.edu with questions pertaining to Symplicity, OCI, Off-Campus or Resume Collections.

ABAS Summer Pizza Party in the Park

The Asian/Pacific Bar Association of Sacramento invites you to join them for a summer pizza party in the park. The event is free for 2017 paid ABAS members; \$5 per guest and nonmembers.

When: Saturday, July 29, 2017, 11:00am-2:00pm

<u>Where</u>: Golden Poppy Park 5765 Tres Piezas Drive Sacramento, CA 95835

RSVP by Monday, July 24, to Priscilla Parker at priscilla@penneylaw.com.

Summer Law Firm Receptions

A few law firms are still hosting summer receptions for rising 2Ls interested in learning more about their firms. These are fantastic networking opportunities for King Hall students. Below is a list of upcoming events in Northern California and Hawaii.

NORTHERN CALIFORNIA

Firm: Fenwick & West
When: July 27, 5:30pm
Where: 801 California St.
Mountain View, CA
RSVP: recruit@fenwick.com

<u>Firm</u>: **Perkins Coie** <u>When</u>: **July 25**, 5:30pm

Where: 505 Howard St., Suite 1000

San Francisco, CA RSVP: Register Here

HONOLULU, HAWAII

Firm: Various small and mid-size law firms in Honolulu ("OCI in Hawaii Cocktail Reception")

When: July 28, 2017, 5:30-8:30pm

Where: The Bankers Club at First Hawaiian Center

999 Bishop Street, Suite 1900

Honolulu, HI 96813

RSVP: ocihawaii@gmail.com (by July 15)

*A number of firms are also hosting summer receptions in other cities. If you are interested in learning more about firms in a city not listed above, please contact careerservices@law.ucdavis.edu for more details.

Summer Job Fairs

There are a number of career fairs held over the summer focusing on different geographic regions and practice areas. Visit the links below for more information or make an appointment with the <u>Career Services Office</u> to discuss whether you should consider participating in any of these events.

Lavender Law Conference & Career Fair (Symplicity ID 353205) http://www.lgbtbar.org/annual/register/

Northwest Minority Job Fair (Symplicity ID 353692) http://www.nwmjf.org/

Hispanic National Bar Assoc (Symplicity ID 353693) http://hnba.com/2017-annual-convention/registration/

National Black Prosecutors Assoc. Conference & Job Fair (Symplicity ID 353448)

http://blackprosecutors.org/annual-conference

Minnesota Minority Recruitment Conference (Symplicity ID 353701) http://diversityinpractice.org/initiatives/mmrc/

Western Regional Black Law Student Association (WRBLSA) Southern CA Fair (Symplicity ID 353900) http://tinyurl.com/wrblsa1

Public Interest Fellowship Opportunities

There are many wonderful public interest organizations throughout the State and the Nation that are seeking their 2018-2020 fellowship candidates

NOW. These organizations have application deadlines in **July**.

Here are just a couple of the many opportunities out there:

<u>Equal Rights Advocates</u> - San Francisco - Seeking proposals for closing the Gender Wage Gap; Improving Women's Access to Good Jobs; Expanding Title IX Enforcement and Awareness; Enforcing Laws Against Pregnancy Discrimination and Sexual Harassment for Low-Wage & Other Marginalized Women Workers; and Increasing Women's Access to Justice. Application due July 30, 2017

<u>Family Violence Appellate Project</u> - Oakland - Focus on issues affecting survivors of domestic violence. Applications accepted on rolling basis until filled, reviewed as received so apply early.

If you are interested in a public interest fellowship, we encourage you to search <u>PSJD.org</u> for a variety of in state and out of state opportunities.

Lastly, if you are interested in applying for a public interest post-bar fellowship, please reach out to <u>Sofia Parino</u> in the Career Services Office. Sofia is happy to discuss the application process and review materials.

Attorney General's Honors Program and Summer Law Intern Program Webinar

King Hall 2L and 3L students are invited to attend a webinar to learn more about the Attorney General's Honor Program and Summer Law Intern Program at the U.S. Department of Justice. During the webinars, participants will obtain a brief overview of this year's programs, receive answers to questions about the application and gain an understanding of the hiring timeline.

To participate, RSVP to <u>OARMposition@usdoj.gov</u> for one of the following sessions **asap**. Include your name, law school and the webinar date you choose to attend (participation is limited to the first 100 respondents for each session).

Webinar Dates

Tuesday, July 25, 2017--12:00pm (PST) Wednesday, July 26, 2017--9:00am (PST) Thursday, July 27, 2017--0:00m (PST)

3Ls and Recent Grads--Learn How to Apply for Fellowships

Students and recent graduates interested in the Equal Justice Works Fellowship program should do two things right now to increase their chances of submitting a successful Fellowship application. 1) <u>Download the Application Guide</u>, filled with best practices and strategies for finding a partner organization, designing a project, and more. 2) <u>Register for an Application Tips webinar</u> focused on the 2018 application. Candidates will be introduced to the Fellowship, given tips for submitting a competitive

application, and will be able to ask our staff any questions live. We recommend this webinar specifically for 3Ls and recent graduates, however 1Ls and 2Ls considering Fellowships are highly encouraged to register as well. Candidates may register to receive a recording immediately following the webinar.

SCBA Solo & Small Practice Division Event

Interested in starting your own practice some day? The SCBA Solo/Small Practice Division is hosting a presentation on "*Choosing the Right Business Entity for Your Small Practice*," preceded by a brief networking reception.

When: August 8, 2017, 5:00-7:00pm

Where: SCBA Event Center

425 University Ave., Suite 120

Sacramento, CA

More information, including how to register, can be found <u>here</u>.

1st Amendment and Media Law Diversity Moot Court Competition

The ABA Forum on Communications Law invites qualified law students to apply to participate in the 10th Annual First Amendment and Media Law Diversity Moot Court Competition. The competition is open to minority law students interested in the practice of media law.

The Semi-Final and Final Rounds of the Competition will be held during the Forum on Communications Law's 23rd Annual Conference, which will take place at the Silverado Resort and Spa, Napa Valley, CA, from February 28-March 3, 2018. Travel and accommodations are paid for semi-finalists. \$5,000 total in cash prizes will be awarded!

The final application deadline is Monday, September 11, 2017.

For more information and official competition rules, visit the Moot Court Competition webpage.

EJW Funding Opportunity for Summer Public Interest Work

Members of the Classes of 2018 and 2019 working for public interest organizations this summer could be eligible for the Equal Justice Works AmeriCorps JD program. If selected, you can receive a **§1,230** education award to be applied to your student loans or tuition. Equal Justice Works has reached out to King Hall and is encouraging UC Davis students to apply!

Applications will be accepted on a rolling basis until all grants have been awarded.

You can find more information on eligibility requirements and the online application at EJW's website: http://www.equaljusticeworks.org/law-school/americorpsjd

Updated DA and PD Hiring Guides

For students interested in researching and submitting direct applications for opportunities with California District Attorney's offices and Public Defender's offices, the Interview and Hiring Guides for California District Attorney and Public Defender Offices have been updated and are available on the Career Services website:

https://intranet.law.ucdavis.edu/community/career/files/Prosecutor-Interview-and-Hiring-Guide.pdf

 $\underline{https://intranet.law.ucdavis.edu/community/career/files/Public-Defender-Interview-and-Hiring-\underline{Guide.pdf}}$

Information includes updates on internship and job opportunities, hiring practices and contacts for each county in California.

Judicial Clerkship Opportunities

If you are interested in judicial clerkships, please set up an appointment with <u>Natalie Butcher</u> in Career Services to discuss your individual clerkship application strategy.

OSCAR - Please remember to set up clerkship alerts in your OSCAR account for up-to-date notifications when a judge in your preferred grouping of states has created a new position: http://oscar.uscourts.gov. Some judges who are hiring for the **2017** term or later:

- U.S. Bankruptcy Judge Deborah Saltzman (Los Angeles, CA) Deadline: Aug. 31, 2017
- U.S. District Court Judge Percy Anderson (Los Angeles, CA) Deadline: Sept. 2, 2017
- U.S. Court of Appeals Judge Andrew Kleinfeld (Fairbanks, AK) Deadline Aug. 23, 2018
- U.S. Court of Appeals Judge Michael Hawkins (Phoenix, AZ) Deadline: Sept. 15, 2017
- U.S. Court of Appeals Judge Jay Bybee (Las Vegas, NV) Deadline: Dec. 31, 2017
- U.S. Bankruptcy Judge Martin Barash (Woodland Hills, CA) Deadline: Sept. 1, 2017
- U.S. District Court Judge Robert Klausner (Los Angeles, CA) Deadline: Sept. 25, 2017
- U.S. Court of Appeals Judge Marsha Berzon (San Francisco, CA) Deadline: Sept. 30, 2019*
- U.S. Court of Appeals Judge Raymond Fisher (Pasadena, CA) Deadline: Jul. 31, 2018
- U.S. District Court Judge Vince Chhabria (San Francisco, CA) Deadline: Dec. 31, 2017*
- U.S. District Court Judge Frank Montalvo (El Paso, TX) Deadline: July 31, 2017*
- U.S. District Court Judge Jon Tigar (San Francisco, CA) Deadline: Aug. 31, 2017
- U.S. Bankruptcy Judge Neil Bason (Los Angeles, CA) Deadline: Aug. 30, 2017
- U.S. District Court Judge Anthony Battaglia (San Diego, CA) Deadline: Sept. 1, 2017
- U.S. Court of Appeals Judge Sandra Ikuta (Pasadena, CA) Deadline: June 1, 2018
- U.S. Magistrate Judge Elizabeth Laporte (San Francisco, CA) Deadline: Dec. 1, 2017
- U.S. Bankruptcy Judge Rene Lastreto (Fresno, CA) Deadline: July 14, 2017
- U.S. District Court Judge Beverly O'Connell (Los Angeles, CA) Deadline: Sept. 12, 2017
- U.S. District Court Judge Yvonne Gonzalez Rogers (Oakland, CA) Deadline: Oct. 31, 2017

Note: * These judges have hired King Hall law clerks!

Symplicity - Judges' chambers around the country occasionally post clerkship openings on Symplicity. Please check the website often, as positions are sometimes open only for a short period of time. The following judges are currently hiring:

The New Jersey Judiciary. Deadline: March 31, 2018. Symplicity ID 353782. Law clerk positions are available at the Supreme Court, Appellate Division, Trial Court, and Tax Court. As of June 19, 2017, applicants may apply directly to justices or judges through the Judiciary's web-based portal. Applicants will be contacted directly for interviews on or after June 26, 2017.

Vermont Guide: Information on state judicial clerkships can be found in the Vermont Guide: http://forms.vermontlaw.edu/career/guides. Contact the Career Services Office at (530) 752-6574 for updated login information.

A Sampling of Symplicity

Below is a sampling of career opportunities for students. THIS IS ONLY A SAMPLING, deliberately designed to lure you onto your <u>Symplicity</u> account, where employers and career advisors add dozens of fascinating semester externships, summer internships and job, jobs, jobs every day! We strongly urge you to get in the habit of perusing these listings frequently. To check out these career opportunities, as well as full descriptions of the job openings, please visit <u>Symplicity</u>.

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Symplicity ID: 353872

Position: Municipal Law Associate (0-3 years experience)

When: Fall 2017

Location: Sacramento, CA Deadline: July 14, 2017

San Diego County Office of the District Attorney

Symplicity ID: 353920 Position: Graduate Law Clerk

When: August 2018
Location: San Diego, CA
Deadline: October 11, 2017

How to Have a Successful Summer and Other Career Services Presentations -- Video Recordings Available

Did you miss a Career Services presentation? Recent presentations on topics including **Fall OCI** and **How to Have a Successful Summer** contained key information and are available for you to watch on the intranet in the Mediasite Videos section.

Career Services will also record an **Interview Bootcamp** information session this summer which will go over important interview tips and strategies. **We strongly recommend that you watch the video recording before your interviews**. More information regarding this recording will be sent via email over the summer.

Please contact **Career Services** with any questions.



Questions? Contact the Career Services Office at careerservices@law.ucdavis.edu or call 530.752.6574